

KFin TECHNOLOGIES PRIVATE LIMITED  
SELENIUM TOWER B, PLOT NO: 31-32  
GACHIBOWLI, FINANCIAL DISTRICT, NANAKRAMGUDA, HYDERABAD - 500 032  
PHONE NO.: 040-67161583, 040-67161562

8<sup>th</sup> June, 2020

Sr No. 1

Dear Sir/Madam,

**Unit: Nava Bharat Ventures Limited**

**Sub: Claiming of unclaimed dividend for the year 2012-13 & onwards and unclaimed shares, if any.**

**REF: FOLIO/DPID-CLIENTID:**

DIVIDEND YEAR	DPID /CLIENT ID/FOLIO NO	WARRANT NO	AMOUNT (Rs.)

We find from our records that the above dividend warrant/s has/have not been encashed by you till date and remain unclaimed/unpaid as on date.

However, in case you have received the dividend warrant, but have not been able to encash the same, kindly forward the original dividend warrant/s to enable us to credit the dividend amount to your bank account, as per the bank details registered with us.

In case you have not received the aforesaid dividend warrant/s or the same is/are lost/misplaced, please find enclosed a proforma of indemnity letter, which may be completed and returned to us along with your bank details and a copy of cancelled cheque at the address given below for remittance of dividend to the bank account specified by you.

KFin Technologies Private Limited  
Unit: **Nava Bharat Ventures Limited**  
Karvy Selenium Tower B, Plot 31-32, Gachibowli  
Financial District, Nanakramguda, Hyderabad - 500 032  
Phone No.040 67161583 / 67161562  
Email id : [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com)

It may be noted that the unclaimed dividend declared for the financial year ended 31.03.2013 (2012-2013) will be transferred to the Investor Education and Protection Fund (IEPF) in the month of September 2020, in accordance with the provisions of the Companies Act, 2013 read with the rules made thereunder.

Once the dividend is transferred to IEPF, no claim shall lie against the Company and you will be required to claim the dividend directly from IEPF authority by following procedure stipulated in the IEPF Rules, which is available at <http://www.iepf.gov.in/IEPF/refund.html>.

In view of the above, we request you to treat the matter as **urgent & important** and respond immediately, but not later than August 20, 2020.

**Kindly note that after August 20, 2020**, shareholders can submit their requests for unclaimed dividends only for the financial years 2013-14 & onwards.

As per the provisions of Section 124(6) of the Act read with Rule 6 of 'Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016' ('the Rules'), all shares, in respect of which dividend has not been paid or claimed for seven consecutive years or more (relevant shares), will be transferred by the Company to IEPF along with statement containing such details as directed by Ministry of Corporate Affairs from time to time.

Members are also requested to register their e-mail addresses and changes therein from time to time with the Registrars and Share Transfer Agents (in case of physical shares) or with the concerned Depository Participant (in case of electronic holdings) so that the Company will use the same for sending Notices, Annual Reports and other communications.

Members are requested to note that KFin Technologies Private Limited (STA) have recently launched a new mobile application - KPRISM and website <https://kprism.karvy.com> for online service to shareholders.

Members can download the mobile application, register onetime for availing host of services viz., consolidated portfolio view serviced by KFin, dividends status and send requests for change of address, change / update Bank Mandate. Through the Mobile app, members can download Annual reports, standard forms and keep track of upcoming General Meetings and dividend disbursements. The mobile application is available for download from Android Play Store. Alternatively, members can visit the link <https://kprism.karvy.com/app/> to download the mobile application.

Thanking you  
Yours faithfully

**for Kfin Technologies Private Ltd**

Sd/-  
Mohd Mohsin Uddin  
Senior Manager

Encl: as above

**INDEMNITY LETTER FOR REMITTANCE OF DIVIDEND IN THE  
BANK ACCOUNT IN LIEU OF DIVIDEND WARRANT**

(if amount Rs.1000/- and above should be executed on Non  
Judicial stamp paper of Rs. 20/-)

Sr.No :1

REF:No: NVB000021

Dear Sirs,

This is to certify that I/we have lost/misplaced/not received Dividend Warrant/s of **Nava Bharat Ventures Limited**, as per details given below:

DIVIDEND YEAR	DPID /CLIENT ID/FOLIO NO	WARRANT NO	AMOUNT (Rs.)

You are requested to remit the aforesaid and all future dividend to the below specified bank account. A copy of cancelled cheque together with copy of PANcard are enclosed for your consideration and record.

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

IFSC : \_\_\_\_\_

Bank A/c No. : \_\_\_\_\_

WITNESS:

SIGNATURE

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

\_\_\_\_\_

INVESTO

R:

SIGNATURE \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE/MOBILE: \_\_\_\_\_

EMAIL ID: \_\_\_\_\_

AT.....on.....day of .....2020